

Community Preservation Committee
April 1, 2015

Present: Rena Richard – Upton Housing Authority
Richard Holmes – Open Space Committee
Richard Gazoorian – Recreation Commission
Russell Wood – Historical Commission
Chris Scott – Conservation Commission
Richard Desjardins – Selectmen’s Appointee
Dave Adams – Selectmen’s Appointee
Paul Carey – Planning Board
Ed Darragh – Selectmen’s Appointee
Guests Present: Jim Brochu, Board of Selectmen

1. Meeting called to order at 7:30.
2. Upon motion by Richard Desjardins, regular meeting recessed.
3. Public Hearing opened.
 - a. Request from Richard Gazoorian for \$15,000 to complete drawings and engineering plans for Kiwanis soccer field parking lot so they may be presented to the Planning Board. This Capital Improvement will bring 25 additional parking spaces to the facility. The gravel parking lot is for daytime use only. The Committee expressed the need to notify neighbors and abutters well ahead of time through various sources.
4. Public hearing closed at 8:00 P.M.
5. Regular meeting re-opened.
6. Upon motion by Richard Desjardins, prior meeting minutes approved.
7. Warrant in the amount of \$1,000.00 signed to pay CPC portion payable to the MURSD for Turf Field Feasibility Study.
8. Upon motion by Rick Holmes, the Committee recommended that the town approve at the annual town meeting \$15,000 for design work for Kiwanis field. Motion approved unanimously.
9. Rena Richard shared with the Committee her letters to lawmakers in support of the Community Preservation Coalition’s request to legislators to transfer \$25 million from the FY15 state budget surplus, if available, to the CPA Trust Fund. The Coalition is also looking to pass a bill that would ensure a 50% match going forward.

10. Jim Brochu, Board of Selectman and Chair of the Upton Affordable Housing Trust, shared with the Committee the draft form of the Affordable Housing Trust Agreement. Jim discussed the agreement and asked that the Committee review it and submit any comments or suggestions. It is expected that this draft will be used as a template for further general transfers as well as any specific future projects. Rena Richard expressed the need for a reporting structure to the CPC every 6 months as a project progresses. Jim also informed us of a meeting with representatives from the CMRPC (Central Massachusetts Regional Planning Commission) to discuss affordable housing approaches used by other towns with similar demographics. They also met with Vice Chair of Habitat for Humanity Metro West/Greater Worcester. The meeting was very positive and served as a fact gathering session to see the best approach for opportunities Upton may have for affordable housing.
11. Rena informed the Committee of several upcoming workshops to be held in Franklin related to Affordable Housing.
12. Rena reminded the Committee of the 2 warrant articles for the annual town meeting:
 - To appropriate the sum of Fifteen thousand dollars (\$15,000.00) from the Community Preservation Fund fiscal year 2016 estimated annual revenues to the Community Preservation Committee Administrative Expense Account for all necessary and proper administrative expenses.
 - To transfer the sum of Fifteen thousand dollars (\$15,000.00) from the Community Preservation Fund – Undesignated Account for restoration and rehabilitation of land for recreational purposes, specifically for the final survey and site engineering expenses necessary to prepare for the future installation of a new parking lot adjacent to the upper field at Kiwanis Beach.
13. Meeting adjourned at 8:28 P.M.